

Climate, Biodiversity & Planning Committee Meeting of Witney Town Council



Tuesday, 11th February, 2025 at 6.00 pm

To members of the Climate, Biodiversity & Planning Committee - A Bailey, G Meadows, T Ashby, J Aitman, S Simpson, G Doughty, J Doughty and R Smith (and all other Town Councillors for information).

You are hereby summonsed to the above meeting to be held in the **Gallery Room, The Corn Exchange, Witney** for the transaction of the business stated in the agenda below.

Admission to Meetings

All Council meetings are open to the public and press unless otherwise stated.

Numbers of the public will be limited, with priority given to those who have registered to speak on an item on the agenda. Any member of the public wishing to attend the meeting should contact the Committee Clerk derek.mackenzie@witney-tc.gov.uk in advance.

Recording of Meetings

Under the Openness of Local Government Bodies Regulations 2014 the council's public meetings may be recorded, which includes filming, audio-recording as well as photography.

As a matter of courtesy, if you intend to record any part of the proceedings, please let the Town Clerk or Democratic Services Officer know before the start of the meeting.

Agenda

1. Apologies for Absence

To consider apologies and reasons for absence.

Committee Members who are unable to attend the meeting should notify the Committee Clerk derek.mackenzie@witney-tc.gov.uk **prior to the meeting**, stating the reason for absence.

Standing Order 30(d)(v) permits the appointment of substitute Councillors to a Committee whose role is to replace ordinary Councillors at a meeting of a Committee if ordinary Councillors of the Committee have informed the Proper Officer **before** the meeting that they are unable to attend.

2. Declarations of Interest

Members are reminded to declare any disclosable pecuniary interests in any of the items under consideration at this meeting in accordance with the Town Council's code of conduct.

3. Minutes (Pages 4 - 33)

a) To adopt and sign as correct the minutes of the Committee held on 26 November & 7 December 2024 and 7 January & 28 January 2025

b) Matters arising from the minutes of 26 November & 7 December 2024 and 7 January & 28 January 2025.

4. **Public Participation**

The meeting will adjourn for this item.

Members of the public may speak for a maximum of five minutes each during the period of public participation, in line with Standing Order 42. Matters raised shall relate to the following items on the agenda.

5. **Finance Report** (Pages 34 - 39)

To receive and consider the report of the R.F.O concerning the financial position of items under the remit of this Committee in 2024/25 and the upcoming 2025/26 period.

6. **Green Flag Award Application** (Pages 40 - 41)

To receive and consider the report of the Biodiversity & Green Spaces Officer.

7. **Oxfordshire Fire & Rescue Service - Use of Country Park & Lake** (Pages 42 - 43)

To receive and consider a request from Oxfordshire Fire & Rescue Service to use the County Park & Lake Area for Training Exercises.

8. **Planning Applications** (Pages 44 - 45)

To receive and consider a schedule of Planning Applications from West Oxfordshire District Council.

9. **Planning Decisions** (Pages 46 - 52)

To receive and consider a schedule of planning decisions from West Oxfordshire District Council.

10. **Notification of Planning Appeal Decision - 75 Oxlease - APP/D3125/D/24/3352870** (Pages 53 - 55)

To receive the decision of Planning Appeal APP/D3125/D/24/3352870. Original application number 24/01448/HHD.

11. **Application for a New Premises Licence - Kesan Ltd, Witney Kebab House, 19 Corn Street Witney** (Pages 56 - 72)

To consider application W/24/00410/PRMA for a New Premises Licence at Kesan Ltd, Witney Kebab House, 19 Corn Street Witney under the Licensing Act 2003.

12. **Application for a New Premises Licence - The Edge Deli, Elmfield, New Yatt Road** (Pages 73 - 90)

To consider application W/25/00097/PRMA for a New Premises Licence at The Edge Deli, Elmfield, New Yatt Road under the Licensing Act 2003.

13. **Witney Traffic Advisory Committee Minutes 21 January 2025** (Pages 91 - 97)

To receive the minutes of the Witney Traffic Advisory Committee meeting held on 21 January 2025.



Town Clerk

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Town Clerk

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